

SILK WILLOUGHBY PARISH COUNCIL

Parish Clerk: Denise Gascoyne 82 Ermine Street Ancaster NG32 3QP
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07 May 2019

ANNUAL PARISH MEETING

You are hereby invited to the **ANNUAL PARISH MEETING** of Silk Willoughby Parish Council to be held in the village hall at 7.30pm on **16 MAY 2019**

Chairman
Silk Willoughby Parish Council

AGENDA

1. Welcome by the Chairman.
2. To resolve to approve and accept as a true record the notes of the Annual Parish Meeting held on 31 May 2018 and the Chairman to sign as a true record (copies will be available at the meeting).
3. Presentation of Annual Reports:
 - Chairman of the Parish Council – Mr A Wilson
 - County Councillor
 - District Councillor
4. Financial Report from Responsible Finance Officer 2018/2019
5. Questions from the public.

Please note the Annual Meeting directly follows this meeting.

The **ANNUAL PARISH MEETING** will be held on Thursday 16 May in the small room of the village hall.

The meeting enables registered electors to discuss parish affairs and pass resolutions thereon. It is also an opportunity for the council and the community group leaders to update the community about their activities over the past year and outline plans.

You may ask questions of the Council which will be usually answered by the Chairman, Parish Clerk or a designated councillor. You may make suggestions and comment on parish issues and propose resolutions.

The Chairman of the Council Simon Davey will chair the meeting. All other councillors usually attend the meeting, but this is not compulsory. They will speak if required, but the purpose of the meeting is to enable the electors to have their say. Councillors will listen with interest and as electors themselves, will also can raise questions and make comments if they wish.

A written record of the meeting will be taken by the Parish Clerk and kept. The rules on the signature and admissibility of minutes are the same as those for Parish Council meetings.