MINUTES OF SILK WILLOUGHBY PARISH COUNCIL MEETING HELD ON 24 SEPTEMBER 2026 AT 7.00PM IN THE VILLAGE HALL.

Present.	Cllr Roberts (Chair) Cllrs J Wright, K Wright, Bell, and Cooney
In Attendance.	County Cllr Whitaker, District Cllr Jackson, four members of the public and D Gascoyne Parish Clerk.
Public Forum	No members of the public wished to speak.

The meeting began at 7.00pm.

1. Chair's Welcome.
The Chair Cllr Roberts welcomed everyone to the meeting.

2. Apologies for absence.
None.

3. Declarations of interest.
Cllr Roberts signed a Dispensation Request Form re memorial bench.

4. To approve and accept as a true record the notes of the meeting held on 30 July 2026.
It was proposed, seconded and
Resolved that the notes of the meeting held on 30 July 2026 be accepted as a true record and these were signed by the Chair.

5. Reports from County Cllr. Whitaker and District Cllr. Jackson.
a. County Cllr Whitaker said a letter had been sent from Highways to the owner of the property on Church Lane.

b. The hedge cutting had still not been done outside Pennells. County Cllr Whitaker said he would ask the Highways Manager to do a site visit, and report back.

c. The resident of 2 Rowan Drive was now unable to upkeep the verge outside the property, which had been planted with flowers more than 20 years ago. Cllrs agreed that if the parish council were to take it over, it would be laid to grass.

d. County Cllr Whitaker said that although Grantham Road improvements were virtually done, the Panda Crossing still needed to be installed. This would commence on 04 October. He also said the sequence of lights at the Railway Crossing would be investigated and hopefully changed.

District Cllr Jackson had sent his report which had been circulated to all Cllrs. He did mention the new cinema in Sleaford which hopefully would be in use by 2028.

6. Chair Update.
a. The Chair had compiled a Contact Sheet for the noticeboard and parishioners. It was proposed, seconded and
Resolved to accept the Contact Sheet subject to change of email for the Chair.

b. The Chair had been investigating 'Age Friendly Communities' and had produced a flyer for parishioners. She had provisionally suggested Pottery Painting 05 November 1.30pm to 3.30pm and Christmas songs sing-along from 1.30pm to 3.30pm at the village hall.
Cllr Roberts had also joined the Age Friendly Peer Group and will be attending an online seminar on 05 October.
The Chair also confirmed that our current insurance policy will cover councillors, volunteers and residents taking trips if all relevant risk management is in place.
NKDC had also said they would send updates on winter warm packs.
Cllrs were impressed with all the demanding work The Chair had put in and thanked her.
It was proposed, seconded and
Resolved to go ahead with the two events and the Clerk to book the village hall.

7. Parish Clerk Update.
a. The Post Office is due to open in October for 4 hours a week. No representative from the village hall attended, so this was deferred until the next meeting.

b. The village hall was co-ordinating an Emergency Plan with Osbournby. The Clerk said Ancaster and Wilsford had nearly completed theirs; it just needed signing off. She would send District Cllr Jackson so information.

c. LCC had asked if we required and winter sandbags for Silk Willoughby. As we still had the supply from last year it was proposed, seconded and
Resolved to apply for anymore. The sand would be put in bags for the winter.

d. The Clerk confirmed that LCC had extended their Parish Grass Cutting until 21.09.26. FOR INFORMATION ONLY.

e. The email addresses for Cllrs Roberts and Cooney would be implemented in the next couple of weeks.

f. Parish councillors chose the Memorial Bench. They liked the idea of having it engraved instead of a plaque. It was proposed, seconded and
Resolved to write to the company asking if a tractor could be engraved on the seat.

g. Cllr Cooney confirmed he will be attending NKDC Parish and Town Forum on 20.10.26.

8. Finance.
a. The Clerk confirmed that all BACS Payments were made on 31 July 2026, and a copy had been circulated to all Cllrs.

b. Investment account 0086 is due to mature on 10.12.26. It was proposed, seconded and
Resolved to discuss this at the November meeting.

c. The Bank Statements and Cashbooks to 31.07.26 and 31.8.26 had been circulated to all Cllrs. It was proposed, seconded and
Resolved to accept the Bank Statements and Cashbooks to 31.07.26 and 31.08.26 and these were signed by the Chair.

d. The Approval List for a Retrospective BACS Payment had been circulated to all Cllrs. It was proposed, seconded and
Resolved to accept the Approval List for a Retrospective BACS Payment as below.

Rick Smith Design	Drawings	£816.00

e. The Approval List for BACS Payments had been circulated to all Cllrs. It was proposed, seconded and
Resolved to accept the Approval List for BACS Payments and authorise the Clerk to make the following payments.

D Gascoyne	Wages	£586.20
Edge IT Systems	Licence	£752.40
Glasdon	Bins and Stickers	£910.82
HMRC	NI	£25.38
Parish Online	Mapping	£48.00
Silk Willoughby V Hall	Hire Charges	£50.00
Ancaster Parish Council	A4 paper	£37.90

g. CIL Funding received during the year ending 31 March 2026 was £82.48. It was proposed, seconded and
Resolved to inform NKDC the money had not been spent but would be put towards the purchase of the two new bins.

h. The purchase order from LCC for the grass cutting grant had been received amounting to £1354.17. FOR INFORMATION ONLY

i.HSBC had updated their terms and conditions. FOR INFORMATION ONLY.

J. After a brief discussion, it was proposed, seconded and
Resolved not to put a funding request form on the website. If groups requested a donation, they could come direct to the parish council.

k. The first draft budget had been circulated to Cllrs. It was proposed, seconded and
Resolved to discuss this more fully at the next meeting.

9. Correspondence.
a. LCC correspondence re Environment Agency – circulated to Cllrs Roberts and Cooney.
b. Town and Parish August Newsletter – circulated to Cllrs Roberts and Cooney.
c. NKDC Parish and Town Council Forum – circulated to Cllrs Roberts and Cooney.

d. A letter had been received from someone looking at moving to the village asking if there were any plans for building in the area. The Chair had suggested she contacted NKDC planning for information.

10. Grant Applications. None this meeting.

11. Conservation/Heritage.
a. Cllr Cooney had met with NKDC regarding the village cross and pump. They said that any proposals for the cross will need to be referred to Historic England. He did suggest cleaning the cross but that would need consent. The pump has had some insensitive repairs, and they suggested contacting a stone mason to discuss this. He did say that the proposed works are eligible for grants. This year's allocation has already been spent, but applications will be open in January. It was suggested to replace the tarmac around the market cross with stone slabs. It was proposed, seconded and
Resolved that Cllr Cooney contact Stone Masons and report back at a future meeting.

12. Solar Monies.
a. The village pond is really overgrown and untidy. It was agreed Cllrs could not take on the task. It was proposed, seconded and
Resolved to look back and see who did the work for us last time and contact them for a quotation.

b. The new bins and stickers had been received. One would be placed at the first entrance near the public footpath and barns Gorse Lane. The other near the 30mph sign. No reply had been received from NKDC re the siting of the bins. It was proposed, seconded and
Resolved to contact them again, so the bins could be sited.

13. Village Hall
a. As no representative attended the meeting, it was proposed seconded and
Resolved to add Room Upstairs and Key, Lettings, Receipt/Payments Accounts and Grants to the next Agenda.

14. Planning.
a. PL/0022/26 Planning permission had been granted for proposed extension of Water Recycling Centre Church Lane. The Chair confirmed that the parish council had been asked if they wished to look around the new Water Recycling Centre.

b. 26/0938 Planning application to fell and remove Horse Chestnut at Manor Farm Barn 24 London Road. It was proposed, seconded and
Resolved to make no comments on the application.

c. 26/1091 Planning application to reduce Silver Birth and fell Apple Tree 10 London Road. It was proposed, seconded and
Resolved to make no comments on this application.

15. Reports from Cllrs.

16. To approve and accept New/Amended Policies.
a. The following new/amended policies had been circulated to all Cllrs. It was proposed, seconded and
Resolved to approve and accept the following new/amended policies en bloc.

- Bereavement Policy.

17. Date of next meeting.
a. After a brief discussion it was proposed, seconded and
Resolved to hold a meeting on 29 October to discuss the draft budget and tie up loose ends on items on the agenda.

18. To resolve to exclude the media, press, and members of the public from the meeting in accordance with S.1(2) Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be transacted.

Following a discussion regarding the case plan (circulated to all Cllrs) for the new cemetery. Cllrs accepted the plans which had been drawn up. It was proposed, seconded and
Resolved to submit the plans to NKDC for planning, as nothing further can be done until planning has been confirmed.

There being no further business the meeting closed at 8.45pm

Chair .....
Silk Willoughby Parish Council

29 October 2026