SILK WILLOUGHBY PARISH COUNCIL
PARISH CLERK
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21 October 2026

Dear Councillor,

You are hereby summoned to attend the meeting of **SILK WILLOUGHBY PARISH COUNCIL** to be held on **29 October 2026** in the village hall at **7.00pm.**

Prior to the commencement of the meeting there will be a 10-minute Public Forum when members of the public may address or put questions to the Parish Council on any matter connected with the agenda, or for inclusion on a future agenda. They are welcome to stay for the remainder of the meeting but can take no further part in proceedings.

Denise Gascoyne
Parish Clerk

AGENDA

1. Chair's Welcome and Housekeeping arrangements.

2. **Apologies for absence** to receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.

3. **Declarations of Interest** To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously noted on Members' Register of Interests and any written requests for dispensation.
    - Item 11a Cllr Roberts

4. **To approve and accept** as a true record the notes of the Parish Council meeting held on **24 September 2026** and to authorise the Chair to sign the official minutes.

5. **Chair Update**
    a. Update on Contact List.
    b. Update on 'Age Friendly Communities'

c. To confirm dog bins have been received and NKDC have agreed to empty them.
d. Confirmation Chair will attend Cemetery Management Training 13.04.27

6. **Parish Clerk Update**
   a. Confirmation village hall has been booked for 05 November Pottery Painting and 09 December Christmas songs.
   b. Update on memorial seat for Cllr Thackray to include bench purchase, wording, permission to site and someone to install.
   c. To consider safety talk offered by NKDC to help community safe from scammers.

7. **Finance**
   a. To approve and accept Bank Reconciliations and Cashbooks to 30.09.26.
   b. To confirm BACS Payments made 25/09.26 – circulated.
   c. To approve and accept BACS Payments as per the Approval List and authorise the Clerk to make the payments.
   d. To discuss draft budget.

8. **Conservation/Heritage**
   a. Village Cross and Pump - quotes to NKDC January 2027.

9. **Solar Monies**
   a. Bank statements for Accounts 1073 and 0086 from 11.10.25-10.10.26 circulated.
   b. To confirm account 1073 has been reinvested until 12.02.27.
   c. To confirm CIL monies due
   d. To confirm 0086 account has been reinvested – matures 10 December 2026.

10. **Village Hall**
    a. Updates to include:
       - Insurance for Post Office
       - Room Upstairs and Key
       - Lettings
       - Receipts and Payments
       - Grants applied for
       - Health and Safety
       - Accounts for previous 2 years and bank statements to date

11. **Planning**
    a. 26/1153 conversion and extension to existing barns to create two residential dwellings. Land off School Lane.

b. 26/1295/VARCON Application to vary conditions 2(materials) and 4(plans) Long Barn Gorse Lane Silk Willoughby.
c. 26/1168 Planning application for change of use from private Garden No.1 London Road to cemetery/graveyard extension St Deny's Church.

12. **Date of Next Meeting**
    a. To confirm the date of the next meeting as 26 **November** at **7.00pm** in the village hall.