SILK WILLOUGHBY PARISH COUNCIL
PARISH CLERK
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17 September 2026

Dear Councillor,

You are hereby summoned to attend the meeting of **SILK WILLOUGHBY PARISH COUNCIL** to be held on 24 **September 2026** in the village hall at **7.00pm.**

Prior to the commencement of the meeting there will be a 10-minute Public Forum when members of the public may address or put questions to the Parish Council on any matter connected with the agenda, or for inclusion on a future agenda. They are welcome to stay for the remainder of the meeting but can take no further part in proceedings.

Denise Gascoyne
Parish Clerk

AGENDA

1. Chair's Welcome and Housekeeping arrangements.

2. **Apologies for absence** to receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.

3. **Declarations of Interest** To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously noted on Members' Register of Interests and any written requests for dispensation.
   a. Confirmation Cllr Roberts signed Dispensation Request Form re Cllr Thackray

4. **To approve and accept** as a true record the notes of the Parish Council meeting held on **30 July 2026** and to authorise the Chair to sign the official minutes.

5. **Reports from County Cllr Whitaker/District Cllr Jackson**
   a. Update on Church Lane
   b. Update of Hedge Cutting Pennels.
   c. Land outside No.2 Rowan Drive.

6. **Chair Update**
    a. Update on Contact Sheet for the noticeboard and parishioners.
    b. Age Friendly Projects update
    c. Insurance for Age Friendly Projects

7. **Parish Clerk Update**
    a. Update of position of Post Office and Insurance.
    b. Update on request for joint Emergency Plan with Osbournby.
    c. LCC request your winter salt bag by 30.09.26.
    d. Confirmation LCC has extended parish grass cutting agreement to 21.09.26.
    e. Update on new email addresses.
    f. Cllr Thackray – permission, bench update, and purchase
    g. Confirmation Cllr Cooney will be attending NKDC Parish and Town Forum 20.10.26

8. **Finance**
    a. Confirmation all BACS Payments were made 31.07.26.
    b. To consider reinvestment of account 0086 due to mature 10.12.26
    c. To approve and accept Bank Statements and Cashbooks to 31.07.26 and 31.08.26.
    d. To approve and authorise Retrospective BACS Payment as per the Approval List and authorise the Clerk to make the payment.
    e. To approve and accept BACS Payments as per the Approval List and authorise the Clerk to make the payments.
    f. Savings accounts update.
    g. To confirm CIL amount of £82.48

9. **Correspondence**
    a. LCC Correspondence Environment Agency.
    b. Town and Parish August Newsletter
    c. NKDC Parish & Town Council Forum 20.10.26

10. **Grant Applications**

11. **Conservation/Heritage**
    a. To discuss renovation of medieval cross

12. **Solar Monies**
    a. Village pond tidy – overgrown
    b. New bins Gorse Lane

13. **Village Hall**
    a. Update to include.
        - Room upstairs and key
        - Lettings
        - Income/Expenditure accounts
        - Grants

14. **Planning**
    a. PL/0022/26 Planning permission for proposed extension of Water Recycling Centre Church Lane
    b. 26/0938 Planning application to fell and remove Horse Chestnut Manor Farm Barn 24 London Road.
    c. 26/1091 Planning application to reduce Silver Birch and fell Apple Tree 10 London Road.

15. **Reports from Cllrs.**
    a. Cllr Cooney NKDC Council Forum 08.09.26 - cancelled.

16. **To approve and accept New/Amended Policies**
        - Bereavement Policy

17. **Date of Next Meeting**
    a. To confirm the date of the next meeting as 26 **November** at **7.00pm** in the village hall.

18. **To resolve to exclude the media, press and members of the public from the meeting in accordance with S.1(2) Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be transacted.**
        - Update on purchase of land for new Cemetery