

SILK WILLOUGHBY PARISH COUNCIL

PARISH CLERK

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23 July 2026

Dear Councillor,

You are hereby summoned to attend the meeting of **SILK WILLOUGHBY PARISH COUNCIL** to be held on **30 July 2026** in the Village Hall at **7.00pm**

Prior to the commencement of the meeting there will be a 10-minute Public Forum when members of the public may address or put questions to the Parish Council on any matter connected with the agenda, or for inclusion on a future Agenda. They are welcome to stay for the remainder of the meeting but can take no further part in proceedings.

Denise Gascoyne
Parish Clerk

1. Chair's Welcome and Housekeeping Arrangements.
2. **Apologies for absence** to receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **Declarations of Interest** To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in Agenda items not previously noted on Members' Register of Interests and any written requests for dispensation.
4. **Declaration of Acceptance of Office.** Cllr Bell to sign his Declaration of Acceptance of Office.
5. **To approve and accept** as a true record the notes of the Annual meeting and Parish Council meeting held on 21 May and to authorise the Chair to sign the official minutes.
6. **Report from County Cllr Whitaker/District Cllr Jackson**
 - a. Update on Church Lane
 - b. Update on hedge cutting – Pennels.

7. Chair Update

- a. Age-Friendly Town and Parish Councils – see Item 19
- b. Update contact sheet for noticeboard.

8. Parish Clerk Update.

- a. Update on Post Office.
- b. Update on request for joint Emergency Plan with Osbournby.
- c. Confirmation ICO has been renewed with expiry date 12.06.27.
- d. Update on new email addresses
- e. Update on memorial bench and plaque for Cllr Thackray
- f. Update on bin for Gorse Lane

9. Finance

- a. To approve and accept Bank Statements and Cashbook to 27 May and 27 June 2026.
- b. To approve and accept retrospective Approval List and Payment dated 11.06.26.
- c. To approve and accept Approval List for BACS Payments
- d. Savings account update

10. Correspondence

- a. The Clerk x 2
- b. NBB Recycled Furniture
- c. LALC e-news
- d. NKDC July Newsletter
- e. NKDC Parish and Town Council Forum 30.06.26
- f. LALC Annual Report
- g. Lincolnshire Mineral and Waste Local Plan Consultation 15.06.26-31.07.26
- h. Clerks and Councils Direct
- i. Lincolnshire and Northamptonshire Environment Agency monthly update
- j. Glasdon

11. Grant Applications

- a. Village Hall

12. Conservation/Heritage

- a. To discuss potential refurbishment of Monument and Pump House

13. Solar Monies

- a. To consider the purchase of a replacement Defibrillator.
- b. To confirm purchases from Solar Fund

14. Village Hall

- a. To discuss the following.
 - Bank Accounts – circulated.
 - Bookings and Expenditure

- Update on upstairs room
- Missing Bell

15. Planning

- a. 26/0487 Notification of withdrawal of planning application for erection of single storey dwelling and detached garage land r/o 1 London Road.

16. Reports from Cllrs.

Cllr Cooney – update on Fix My Street requests.

17. Policies

- a. To accept new/amended policies
 - Data Protection Policy

18. Date of Next Meeting

- a. To confirm the date of the next meeting as **24 September** at **7.00pm** in the village hall.

19. To resolve to exclude the media, press and members of the public from the meeting in accordance with S.1(2) Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be transacted.

- To confirm village graveyard is now full for cremation plots and to consider the purchase of private land for use as a village cemetery.
- To consider funding a new group in the village.
- To discuss and accept Clerks Appraisal