

## **SILK WILLOUGHBY PARISH COUNCIL**

### **PARISH CLERK**

Denise Gascoyne 82 Ermine Street ANCASTER NG32 3QP

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13 March 2025

Dear Councillor,

You are hereby summoned to attend the meeting of **SILK WILLOUGHBY PARISH COUNCIL** to be held on **20 March 2025** in the Village Hall at 7.00pm

**Prior to the commencement of the meeting there will be a 10-minute Public Forum when members of the public may address or put questions to the Parish Council on any matter connected with the Agenda, or for inclusion on a future Agenda. They are welcome to stay for the remainder of the meeting but can take no further part in proceedings.**

Denise Gascoyne  
Temporary Parish Clerk

1. Chair's Welcome and Housekeeping Arrangements.
2. **Apologies for absence** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **Declarations of Interest** To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in Agenda items not previously noted on Members' Register of Interests and any written requests for dispensation.
4. **To approve and accept** as a true record the notes of the meeting of the Parish Council held on 30 January 2025 and to authorise the Chair to sign the official minutes. (4a)
5. **Report from County Cllr Hagues/District Cllr Jackson**
  - a. Update on repainting Roundels – County Cllr Hagues
  - b. Section 19 Flooding Investigations – County Cllr Hagues
  - c. Confirmation no CIL Payments due – District Cllr Jackson

**6. Chair Update**

- a. Update on Church Clock auto-regulation.
- b. Update on grass cutting.

**7. Parish Clerk Update.**

- a. Co-Option Application Form
- b. Funding request form
- c. Confirmation defibrillator has been checked and submitted to 'The Circuit.'

**8. Finance**

- a. To resolve to approve and accept Bank Reconciliations and Cashbook (already circulated) to 31 January and 28 February 2025 and for 2 Cllrs to sign.
- b. To approve retrospective approval lists dated 03.02.24 and 05.02.24.
- c. To resolve to approve and accept other Payments as per the Approval List (already circulated) and authorise the Chair to sign and Clerk to make the payments.
- d. To discuss whether any more payments would be made this financial year.
- e. To discuss Internal Audit report.
- f. HSBC Investment accounts maturity information
- g. To accept amended budget with Precept of £6000 (12.5% increase) approx. mainly due to grass cutting costs and confirm Precept has been applied for.
- h. Request for donation from Citizens Advice Mid Lincolnshire.

**9. Village Hall**

- a. Update to include upstairs room.

**10. Correspondence.**

- a. LALC e-news
- b. Trees for Communities – closing date 17.02.25
- c. NKDC Parish and Town Council Newsletter February 2025
- d. Central Lincolnshire Design Code Stage 2 Consultation 26.2.25 to 09.04.25
- e. LCC Town and Parish Council Update Feb 2025 – circulated to all Cllrs.
- f. NKDC Parish and Town Council Forum 10.04.25 10.00-12.00pm
- g. Parish Online
- h. Keep Britain Tidy – The Great British Clean-Up.
- i. Clerks and Councils Direct
- k. The Clerk
- l. Have you say on the draft public rights of way improvement plan. Consultation ends 09.06.25

**11. Planning.**

- a. 24/1261 Planning approval reserved matters 3 detached properties with garaging. Land to south of School Lane.
- b. 23/1419 Planning application installation of solar farm comprising ground mounted solar PV panels Eastern and Western side of Mareham Lane between the villages of Screddington and Silk Willoughby.

**12.Training.**

- a. LALC Training Bulletin

**13.Date of Next Meeting.**

- a. To confirm the date of the next meetings, Annual meeting, AGM and parish council meeting as 29 May 2025 at 6.00pm in the village hall.

**14. To resolve to exclude the media, press and members of the public from the meeting in accordance with S.1(2)Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of business to be transacted regarding staffing matters.**

- To confirm any dealings with former clerk will be dealt with by a solicitor