

## **SILK WILLOUGHBY PARISH COUNCIL**

### **PARISH CLERK/RFO**

Denise Gascoyne 82 Ermine Street ANCASTER NG32 3QP

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21.11.24

Dear Councillor,

You are hereby summoned to attend the meeting of **SILK WILLOUGHBY PARISH COUNCIL** to be held on **28 November 2024** in the Village Hall at **7.00pm**

**Prior to the commencement of the meeting there will be a 10-minute Public Forum when members of the public may address or put questions to the Parish Council on any matter connected with the Agenda, or for inclusion on a future Agenda. They are welcome to stay for the remainder of the meeting but can take no further part in proceedings.**

Denise Gascoyne

Temporary Parish Clerk

1. **Chair's Welcome and Housekeeping Arrangements.**
2. **Apologies for absence** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **Declarations of Interest** To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in Agenda items not previously noted on Members' Register of Interests and any written requests for dispensation.
4. **To approve and accept** as a true record the notes of the meeting of the Parish Council held on 26 September 2024 and to authorise the Chair to sign the official minutes.
5. **Report from County Cllr Hagues/District Cllr Jackson**
  - a. Update (if any) S19 Flood investigations.
  - b. To remind Highways re Roundels
6. **Chair Update**
  - a. School Lane Hedge
  - b. Church Clock
  - c. Thank you to volunteers.
  - d. Pond Tidy

#### **7. Parish Clerk Update.**

- a. Grass Cutting budget increase from £535.63 to £1146.49.
- b. CIL funds? – will there be any coming our way?

#### **8. Finance.**

- a. To resolve to approve and accept Bank Reconciliations and Cashbook (already circulated) to 31 October 2024 and for Chair to sign.
- b. To resolve to approve and accept retrospective Cheque payment as per the approval list.
- c. To resolve to approve and accept other Payments as per the Approval List (already circulated) and authorise the Chair to sign and Clerk to make the payments.
- d. Update on Savings Accounts/Bank statements circulated (updated spreadsheet attached)
- e. To finalise the budget - increase Precept by £500 or £750?

#### **9. Village Hall**

- a. Letter to Chair sent 30 September 2024
- b. Suggestions for use of village hall
- c. Update

#### **10. Planning**

- a. 24/1261 Reserved matters application for the erection of 3 non-detached properties with garaging (details of access, appearance, landscaping, layout, and scale) land to the South of School Lane.

#### **11. Correspondence**

- a. District Cllr Jackson reports
- b. LALC e-news
- c. Parish and Town Council Newsletter October 2024
- d. Clerk and Councils Direct – passed to the Chair.

#### **12. Date of Next Meeting.**

To confirm the date of the next meeting as 30 January 2025 at 7.00pm in the village hall.