

SILK WILLOUGHBY PARISH COUNCIL MEETING
Thursday 28th September 2023 at 7.30pm in Silk Willoughby Village Hall

Dear Councillor

I hereby give you notice the SILK WILLOUGHBY ANNUAL PARISH COUNCIL MEETING will be held on Thursday 28th September 2023 at 7.30pm. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Clerk to the Council: Rowena Boden Dated: 22nd September 2023

Public Forum: The Parish Council Meeting will be preceded by a public forum, for which Councillors are also asked to be present, when members of the public may ask questions or make short statements to the Council. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

AGENDA

Chairman's Welcome and Housekeeping Arrangements.

PUBLIC PARTICIPATION SESSION

To receive reports from outside bodies.

Report from C. Cllr Hagues

Report from D. Cllr Jackson

Questions or Points raised by residents and members of the public.

COUNCIL SESSION

1. Apologies for Absence: To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.

2. Declarations of Interest: To receive Declarations of Pecuniary Interests of all parish councillors.

3. Approval of Minutes - To approve and accept as a true record the notes of the meeting of the Parish Council held on 27th July 2023 and to authorise the Chairman to sign the official minutes.

4. Silk Willoughby Roads - To receive an update on the ongoing Traffic concerns.

5. Grant Applications – To receive an update on current grant applications.

6. Village Pond - To receive an update on the Village Pond.

7. Tree Inspections - To receive an update of the inspection of the trees around the pond.

8. Correspondence - To receive a list of correspondence received and to discuss where needed.

9. White Gates – To consider the purchase of white speed gates for the village.

10. Banking/ New Accounts – To receive an update on the accounts.

11. Training – To receive an update on training.

12. Planning Applications. To receive and discuss the following applications

a) 23/0922/HOUS – 20 London Road. To ratify comment of ‘No comment’ submitted

b) 23/0986/TCA – 1 Gorse Lane. Tree reduction and crown uplift. Outcome: Approved

c) 23/0558/HOUS – 7 London Road. Replace existing fence and relocate vehicle and pedestrian gate (retrospective). Outcome: Approved.

13. Finances.

a) To receive the clerk’s report on payments between meetings

Invoice Date	Payee	Amount
28/7/23	BHIB Insurance	£377.27
3/8/23	Tidy Gardens & Grounds	£230.00
31/7/23	R. Boden (Month 4)	GDPR
16/8/23	Bank Charges	£5.00
11/8/23	NKDC Tree Survey	£50.40
31/8/23	Tidy Gardens & Grounds	£115.00
31/8/23	R. Boden (Month 5)	GDPR
15/8/23	NKDC Election Costs	£96.60
16/9/23	Bank Charges	£5.00

b) To note a credit of £16.10 has been received from NKDC regarding the VAT on the Election costs.

c) To consider and approve the bank reconciliation.

14. To note that Section 3 of the External Auditors Report has been received and the Letter of Closure needs to be completed and advertised by the 30th September.

15. To review and consider the following policies.

a) Civility & Respect pledge, including the Dignity at Work Policy

b) Social Media Policy

16. Date and Time of next meeting. To note the next meeting as 30th November 2023 at 7.30pm in the village hall.