

MINUTES OF SILK WILLOUGHBY PARISH COUNCIL MEETING
Thursday 2nd February 2023 at 7.30pm in Silk Willoughby Village Hall

Councillors Present: Cllrs Roberts (Chair), Thackray, J. Wright and K. Wright.

In attendance: C. Cllr Hagues, D. Cllr Jackson and 7 members of public.

AGENDA

Chairman's Welcome and Housekeeping Arrangements.

23001.PUBLIC PARTICIPATION SESSION

To receive reports from outside bodies.

Report from C. Cllr Hagues. Cllr Haugh reported that Council Tax could possibly rise by up to 5%.

Report from D. Cllr Jackson. Cllr Jackson's report attached.

Questions or Points raised by residents and members of the public. A member of public asked questions regarding an update on the traffic and the solar farm. The Chair advised that these items would be discussed later in the meeting.

COUNCIL SESSION

23002. Apologies for Absence: To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting. It was resolved to accept apologies for absence from Cllr Bell and the clerk.

23003. Declarations of Interest: To receive Declarations of Pecuniary Interests of all parish councillors. There were no declarations of interest.

23004. To approve and accept as a true record the notes of the meeting of the Parish Council held on 24th November 2022 and to authorise the Chairman to sign the official minutes. It was resolved to accept that the notes of the meeting held on the 24th November 2022 to be a true record and for the Chairman to sign.

23005. To approve and accept as a true record the notes of the extraordinary meeting of the Parish Council held on 15th December 2022 and to authorise the Chairman to sign the official minutes. It was resolved to accept the notes of the meeting held on the 15th December 2022 to be a true record and for the Chairman to sign.

23006. To receive an update on the ongoing Traffic problems. The Chairman gave a rundown of the previous updates for the benefit of the public. The possible meeting with LCC and NKDC has been postponed until May, due to a lack of commitment from other parties. The PC will try to encourage more support for the meeting.

The Chair agreed to write to Rowan Smith at LCC requesting a meeting in May and will also invite MP Caroline Johnson to meet on site, in the village, to listen to the traffic noise. It is the utility trench that particularly needs addressing.

A member of public was very upset that nothing is being done at present. The Chair explained that the PC are doing everything they can and will continue to raise issues.

23007. To receive the results of a 3rd Archer Survey and to reconsider joining the Community Speed Watch, due to the new evidence. It was resolved to join the Community Speed Watch as the normal speed sign is still not working and the 3rd Archer survey shows an increase in speeding.

23008. To receive an update on the Speed Sign. The Chair explained the situation and the PC are waiting for confirmation from LCC on whose responsibility the sign is. If necessary, repairs can be ordered from Westcotec.

23009. To receive an update on the Solar Farm and to consider

a) Placing the money into a Public Sector Deposit Fund (administered by CCLA) and who are to be the signatories. When the money is received it will initially go into the HSBC account but it was decided to defer placing the money into a Public Sector Deposit Fund and look at various options due to the PSDF being a stocks and shares account.

b) Accepting the grant application policy. It was resolved to accept the grant application policy for funding.

c) Holding a public meeting. It was resolved to hold a public meeting once the money has been received. A date is to be confirmed.

23010. To receive an update on the Jubilee Oak trees and consider where to plant them. The placing of the oak trees is proving highly problematic and it was resolved to sell the trees at cost price, with the tree guards and stakes being stored for future use.

23011. To receive an update on the Memorial Bench and to confirm its siting. The bench has now arrived and is being stored at the Chair's house waiting for erection and then this will be placed near the pond.

23012. To receive an update on the Village Pond and to reconsider the progress, due to new evidence.

Anglian Water confirmed on the 28/12/22 that the pipe is not theirs.

LCC confirmed on the 28/1/23 that they are happy for the PC to place dye down the drains to see if any lead to the pipe entering the pond and if necessary to bung the pipe.

It was resolved to buy various colours of dye and place them down the gullies, to see if any of the dyes come out in the pond. If this is the case then the PC will contact LCC.

23013. To consider the movement of the Post Box. The landlord of the Horseshoes had approached the PC to move the Post Box outside the Public House. It was resolved that the PC do not have the power to move the Post Box and that Post Office needs to be contacted to gain authorisation.

23014. To consider the need for a list of the Noticeboard keys. For insurance purposes a list of keys is needed. Cllr Roberts, R. Boden (clerk) and the landlord of the Horseshoes are key holders. The Village Hall Committee are to be asked if they also hold a key.

23015. To consider the adoption of the following policies

- a) Grievance Policy. It was resolved to adopt the Grievance Policy.
- b) Disciplinary Policy. It was resolved to adopt the Disciplinary Policy.

23016. Finances.

- a) To receive the clerk's report on payments between meetings

Invoice Date	Payee	Amount
21/11/22	Crowders	£418.13
17/12/22	Bank Charges	£5.00
1/12/22	Tidy Gardens & Grounds (45)	£85.00
14/12/22	NBB Recycled furniture	408.00
31/12/22	R. Boden (month 9)	GDPR
31/1/23	R. Boden (month 10)	GDPR
16/1/23	Bank Charges	£5.00
3/8/22	R. Boden (Ink)	£38.00
6/1/23	R. Boden (Ink)	£26.00
26/1/23	R. Boden (Stationery)	£11.47

It was resolved to accept the payments between the meetings.

- b) To review and consider approval of bank reconciliations. It was resolved to approve the bank reconciliations.

- c) To consider and approve the Internal Auditor for 2022-23. It was resolved to approve LALC as the Internal Auditor for 2022-23.

23017. Annual Parish Meeting (APM) – To consider and approve 18th May 2023 for the Annual Parish Meeting. It was resolved to approve the 18th May 2023 for the Annual Parish Meeting.

Post note: Due to an update on the Solar Farm the Annual Parish Meeting has now been brought forward and called for the 2nd March 2023.

23018. Annual Parish Council Meeting (APCM) – To consider and approve 18th May 2023 for the Annual Parish Council Meeting. It was resolved to approve the 18th May 2023 for the Annual Parish Council Meeting.

23019. Naming of Streets – To consider potential names for the street naming of the new builds off School Lane. The PC have been approached by Loved on Homes to consider potential street names. The PC were happy with Mitchell Close, Conker Close, Hawthorn Close, The Old Stack Yard and Maple Close. Hazel Drive that had been suggested by the builders was not liked by the Cllrs.

23020. To consider items for inclusion on the agenda for next meeting. Items to go on the agenda for the next meeting are Kings Celebration Grant, VHC + PC donations/ activities, Gorse Lane Grass Cutting, replacing the Oak Trees for the Jubilee with some over tree.

23021. Date and Time of next meeting. To note the next meeting as 30th March 2023 at 7.30pm in the village hall.

The meeting closed at 8.30pm