

SILK WILLOUGHBY PARISH COUNCIL
PARISH COUNCIL MEETING
Thursday 2ND February 2023 at 7.30pm in Silk Willoughby Village Hall

Dear Councillor

I hereby give you notice the SILK WILLOUGHBY ANNUAL PARISH COUNCIL MEETING will be held on Thursday 2nd February 2023 at 7.30pm. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Clerk to the Council: Rowena Boden Dated: 28th January 2023

Public Forum: The Parish Council Meeting will be preceded by a public forum, for which Councillors are also asked to be present, when members of the public may ask questions or make short statements to the Council. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

AGENDA

Chairman's Welcome and Housekeeping Arrangements.

PUBLIC PARTICIPATION SESSION

To receive reports from outside bodies.

Report from C. Cllr Hagues

Report from D. Cllr Jackson

Questions or Points raised by residents and members of the public.

COUNCIL SESSION

1. Apologies for Absence: To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.

2. Declarations of Interest: To receive Declarations of Pecuniary Interests of all parish councillors.

3. To approve and accept as a true record the notes of the meeting of the Parish Council held on 24th November 2022 and to authorise the Chairman to sign the official minutes.

4. To approve and accept as a true record the notes of the extraordinary meeting of the Parish Council held on 15th December 2022 and to authorise the Chairman to sign the official minutes.

5. To receive an update on the ongoing Traffic problems.

6. To receive the results of a 3rd Archer Survey and to reconsider joining the Community Speed Watch, due to the new evidence.

7. To receive an update on the Speed Sign.
8. To receive an update on the Solar Farm and to consider
 - a) Placing the money into a Public Sector Deposit Fund (administered by CCLA) and who are to be the signatories.
 - b) Accepting the grant application policy
 - c) Holding a public meeting
9. To receive an update on the Jubilee Oak trees and consider where to plant them.
10. To receive an update on the Memorial Bench and to confirm its siting.
11. To receive an update on the Village Pond and to reconsider the progress, due to new evidence.
12. To consider the movement of the Post Box.
13. To consider the need for a list of the Noticeboard keys.
14. To consider the adoption of the following policies
 - a) Grievance Policy
 - b) Disciplinary Policy
15. Finances.
 - a. To receive the clerk's report on payments between meetings

Invoice Date	Payee	Amount
21/11/22	Crowders	£418.13
17/12/22	Bank Charges	£5.00
1/12/22	Tidy Gardens & Grounds (45)	£85.00
14/12/22	NBB Recycled furniture	408.00
31/12/22	R. Boden (month 9)	GDPR
31/1/23	R. Boden (month 10)	GDPR
16/1/23	Bank Charges	£5.00
3/8/22	R. Boden (Ink)	£38.00
6/1/23	R. Boden (Ink)	£26.00
26/1/23	R. Boden (Stationery)	£11.47

- b. To review and consider approval of bank reconciliations
 - c. To consider and approve the Internal Auditor for 2022-23.
16. Annual Parish Meeting (APM) – To consider and approve 18th May 2023 for the Annual Parish Meeting.
17. Annual Parish Council Meeting (APCM) – To consider and approve 18th May 2023 for the Annual Parish Council Meeting.

18. Naming of Streets – To consider potential names for the street naming of the new builds off School Lane.

19. To consider items for inclusion on the agenda for next meeting.

20. Date and Time of next meeting. To note the next meeting as 30th March 2023 at 7.30pm in the village hall.