

SILK WILLOUGHBY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 25 JULY 2019 AT 7.30PM IN THE VILLAGE HALL

Present: Cllr A Wilson (Chairman)
Cllr J Collinge (Vice-Chairman) Cllrs W Thackray, Mrs L Roberts and F Wright

In attendance: One member of the press, one member of the public and Denise Gascoyne Parish Clerk

Public Forum:

The member of the public did not wish to speak; therefore, the meeting began at 7.30pm

1.Chairman's Welcoming Remarks:

The Chairman Cllr A Wilson welcomed everyone to the meeting.

2.Apologies for Absence:

There were none.

3.Declarations of Interest:

There were none.

4.To approve and accept the notes of the Annual Meeting held on 16 May 2019.

It was proposed, seconded and

Resolved: that the official minutes of the Annual meeting held on 16 May 2019 be accepted as a true record and signed by the Chairman.

5. The following policies had been circulated to all Cllrs.

- Recording of Council Meetings policy
- Complaints Procedure
- Data Breach Policy
- Data Protection Policy
- Councillor Privacy Notice
- Email Contact Privacy Notice
- Information & Data Protection Policy
- Freedom of Information Act
- General Privacy Notice
- Media Policy
- Records Retention Policy
- Subject Access Request Procedure

It was proposed, seconded and

Resolved: to re-adopt the above policies en-bloc

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6. County Councillor and District Councillor Report:

a. Photographs of the state of the footpath between Silk Willoughby and Sleaford had been forwarded to County Cllr Hagues. The Clerk at Sleaford Town Council had also shown his support. No further progress had been made. This would be put on the agenda for the next meeting.

b. Details of the Central Lincolnshire Local Plan Revision has been forwarded by District Cllr R Jackson. Cllr Jackson suggested we should think about what we consider appropriate development in the village and the methods being proposed. The Clerk had forwarded this to Cllr A Wilson. Cllr J Collinge had attended the briefing at NKDC offices and gave his report.

7. Parish Clerk Report and Update:

a. The Clerk had written again to Cllr R Davis asking for a reply to her email of 23 March. To date no reply had been received. It was proposed, seconded and **Resolved:** to write to the leader of the Council and ask why a reply had not been received.

b. The insurance renewal had been received.
It was proposed, seconded and
Resolved: to make this payment

c. The ICO Data Registration had been renewed. FOR INFORMATION ONLY

d. Reports had been received regarding inconsiderate parking on School Lane. Although this was not really the Parish Councils responsibility, they felt they should try to sort this problem. Cllr Wilson reported that Aswarby Estates had offered a piece of land the other side of the road up School Lane which could be made into a car park. A representative from the village hall asked to speak and this was granted. They said the village hall committee had heard about this offer but were concerned that they would have to bear the costs and make the improvements to the land. Also, they were concerned about the electricity pylon. Cllr Wilson assured the representative that it would be the Parish Council's project and not the village hall.
It was proposed, seconded and
Resolved: to write to the village hall committee outlining their plans.

8. Finance:

a. The Approval List of payments had been circulated to all Cllrs.
It was proposed, seconded and

Resolved: to pay the following cheques and these were signed by Cllr J F Wright and Cllr Mrs L Roberts

100179*	NFU Mutual	Motor insurance	£198.10
100180	Zurich Municipal	Insurance	£257.60
100181	D Gascoyne	Fees	£408.00
100181	HMRC	PAYE	£21.60

*This cheque was paid in between meetings as it was due on 02 July 2019

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b. The Cashbook and Bank statement to 31 May 2019 and 30 June 2019 had been circulated to all Cllrs. It was proposed, seconded and
Resolved: to accept the Cashbook and Bank Statement to 31 May 2019 and 30 June 2019.

c. The Clerk confirmed the tractor had been taxed – FOC

d. The motor insurance had been renewed. FOR INFORMATION ONLY

e. The Bank Mandate was filled in and would supersede all previous bank mandates.

f. A letter had been received from St Denis' Church requesting a donation towards the repair of the village clock. After a short discussion

It was proposed, seconded and

Resolved: we write to St Denis' Church saying we would donate 25% of the cost to a maximum of £500.00 less VAT if applicable. Also, to request a proper quotation for the work needed.

9. Planning

a. 19/0441 Planning permission to replace existing conservatory roof with hipped roof 18 Rowan Drive. FOR INFORMATION ONLY

b. 18/1371 Planning permission for 4 detached dwellings and garages School Lane. FOR INFORMATION ONLY.

c. 19/0702 Planning application for erection of two storey rear extension The Old Post Office.

It was proposed, seconded and

Resolved: to make no comments on this application.

d.19/0702 Planning permission for erection of two storey rear extension The Old Post Office. FOR INFORMATION ONLY

10. Correspondence:

a. Have your say on Central Lincolnshire's Local Plan – circulated to all Cllrs

b. What the Local Plan Review means to you – circulated to all Cllrs.

c. Inviting the Chairman of the District Council to your local event – FOR INFORMATION ONLY

d. LALC weekly updates – circulated to all Cllrs.

e. Confirmation May Bank Holiday 2020 has been moved from Monday 04 May to Friday 08 May to mark the 75th Anniversary of VE Day.

f. LALC Conference & AGM 15.10.19 – Change of venue – noted.

g. Call Connect Summer Promotion – posters on Notice Boards

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11. Training:

a. The Clerk had attended Code of Conduct Training on 18 July. She gave a brief overview. She asked if Cllrs wished to change the way they received information i.e. by email.

It was proposed, seconded and

Resolved: that as the speed of broadband in Silk Willoughby was so slow, it was nearly impossible to download multiple documents, we would continue with the envelopes containing all the information.

12. Date of Next Meeting:

a. The date of the next meeting was noted as 26 September 2019 at 7.30pm in the village hall.

There being no further business the meeting closed at 8.20pm

Signed:.....
Chairman Silk Willoughby Parish Council

26 September 2019

It is important to understand that the information given above represents notes of the meeting which took place and do not become Minutes of SILK WILLOUGHBY PARISH COUNCIL until accepted or otherwise at the following meeting.