

SILK WILLOUGHBY PARISH COUNCIL ANNUAL MEETING

MINUTES OF THE ANNUAL MEETING OF SILK WILLOUGHBY PARISH COUNCIL WHICH TOOK PLACE AFTER THE ANNUAL PARISH MEETING ON 31 MAY 2018 IN THE VILLAGE HALL.

Present: Cllrs A Wilson, J Wright, W H Thackray and J Collinge

In attendance: County Cllr A Hagues, District Cllr K Cook, 1 member of the press and Denise Gascoyne Parish Clerk

1.Election of Chairman: The Clerk asked if anyone wished to stand as Chairman. It was proposed, seconded and

Resolved: that Cllr A Wilson be re-elected as Chairman and he signed his Declaration of Acceptance of Office.

2.Election of Vice-Chairman: The Chairman asked if anyone wished to stand as Vice-Chairman. As Mrs S Thompson had resigned. It was proposed, seconded and

Resolved: that Cllr J Collinge be as Vice Chairman and she signed his Declaration of Acceptance of Office.

3.Apologies: There were none.

4.Declarations of Interest: There were none.

5.To approve and accept as a true record the notes of the meeting held on 29 March 2018.

It was proposed, seconded and

Resolved: that the official minutes of the meeting held on 29 March 2018 be approved, accepted and signed by the Chairman.

6.Standing Orders: The Standing Orders had been circulated to all Cllrs.

It was proposed, seconded and

Resolved: to accept the Standing Orders and amend them if necessary in line with the new General Data Protection Regulations.

7.Financial Regulations: The Financial Regulations had been circulated to all Cllrs.

It was proposed, seconded and

Resolved: to accept the Financial Regulations and amend them if necessary in line with the new General Data Protection Regulations.

Initialled

8.To approve and adopt the following Policies/Procedures

- Councillor Privacy Notice
- Email Contact Privacy Notice
- Information & Data Protection Policy
- Records Retention Policy
- GDPR Security Compliance Checklist (all Cllrs completed the checklist and returned to the Clerk)
- Data Breach Policy
- Subject Access Request Procedure
- Data Protection Policy
- General Privacy Notice
- Consent to hold contact information

9.Asset Register: The Asset Register had been circulated to all Cllrs. Cllr Wright pointed out that we had sold the lawnmower, therefore this needed to be deleted from the Asset Register to 31 March 2019

It was proposed, seconded and

Resolved: to accept the Asset Register and remove the lawnmower from the Asset Register at 31 March 2019.

10.Insurance Policy: The Insurance Policy had not been received by the date of this meeting. It was proposed, seconded and

Resolved: that when the policy was received the Chairman and Clerk would check it, and if in order would pay the premium.

11.Calendar of Meetings: The calendar of meetings had been circulated to all Cllrs. It was proposed, seconded and

Resolved: to accept the Calendar of Meetings and put a copy on the website.

12.County Councillor and District Councillor reports:

a. The Parish Council has requested a tree preservation order on trees. The Tree Officer had replied saying they don't normally TPO trees without justification, i.e. if they are under threat and then they must score sufficiently high on their assessment sheet to see if they are of sufficient quality. There would be a further report at the next meeting.

13.Parish Clerk Update:

a. NKDC had given permission for a further dog bin on School Lane. They suggested a co-mingled litter/dog waste bin.

It was proposed, seconded and

Resolved: that the Clerk order The Topsy 2000 Litter Bin, and inform NKDC when sited, so they could include it when emptying other bins.

b. The Clerk had contacted Sustrans and Sleaford Wheelers for support for the Cycle Path. Sustrans had replied sympathising with our disappointment not to receive any monied and have forwarded the email to a colleague to see whether they can offer further advice.

c. Best Kept Village Competition organisers had replied apologising for the errors last year and confirming they would make sure there would be no errors this year.

Initialled

d. A parishioner had asked for the sign 'Silk Willoughby' which used to be located at the village approach on Gorse Lane to be replaced. Cllrs could not remember there ever being a sign there.

It was proposed, seconded and

Resolved: to request Highways to replace or renew a sign 'Silk Willoughby' on the approach to Gorse Lane

e. Confirmation had been received that LCC first cut of rural road verges would be between 03 May and 25 May. The second cut would be between 14 September and 30 September. Cllr Wright had agreed to continue with the grass cutting and the signed contract had been returned to Highways.

f. The Clerk had chased up the registration for the Data Protection from the ICO.

g. Defibrillator – Cllr Collinge was looking into the prices for the purchase of a box to house the defibrillator kindly supplied by Mowbray Mountain. The Parish Council would take responsibility for the defibrillator. The Clerk would inform the Insurance Company.

It was proposed, seconded and

Resolved: that we would purchase the box and it would be fixed on the outside wall of the village hall. The Parish Council would take responsibility for the defibrillator.

14. Finance:

a. The Approval List for payments was circulated to Cllrs. It was proposed, seconded and

Resolved: to make the following cheque payments and the cheques were signed by Cllr and Cllr

100149	LCC	Speed Sign	£1580.00
100150	SLCC	¼ subscription	£36.75
100151	Hazel Hill	Internal audit fees	£35.00
100152	D Gascoyne	PAYE	£79.40
100153	D Gascoyne	Fees	£590.70
100154	Selby Office	Stationery	£16.14

b. The Internal Audit Report had been received and circulated to all Cllrs.

It was proposed, seconded and

Resolved: to accept the Internal Audit Report.

c. Section 1 of the Annual Governance Statement 2017/2018 was read out by the Chairman. It was proposed, seconded and

Resolved: that Section 1 of the Annual Governance Statement 2017/2018 be filled in and signed by the Chairman and Clerk and recorded as Minute reference 14(c).

d. Section 2 Accounting Statements 2017/2018 had been circulated to all Cllrs. It was proposed seconded and

Resolved: that Section 2 of the Accounting Statements 2017/2018 be signed by the Chairman and Responsible Finance Officer and recorded as Minute reference 14(d).

15. Planning: Nothing to report

Initialed

6. Correspondence:

- a. Lincolnshire Waste Partnership Consultation – circulated to Cllr Wilson and Cllr Collinge.
- b. Notification NKDC unanimously approved the Council's Corporate Plan 2018/2021. FOR INFORMATION ONLY
- c. Armed Forces Celebrations – on website

17. Training:

- a. Councillor's Training Day 13 June – Boston Municipal Buildings 10.00am-4.00pm
- b. Planning/Neighbourhood Plans 19 June – Sleaford Town Council Offices 6.00pm-9.00pm – Cllr Wilson to attend.

18. Date of Next Meeting:

- a. The date of the next meeting was set as 26 July 2018 at 7.30pm in the village hall.

There being no further business the meeting closed at 8.55pm

Signed
Chairman Silk Willoughby Parish Council

26 July 2018

It is important to understand that the information given above represents notes of the meeting which took place and do not become Minutes of Silk Willoughby Parish Council until accepted or otherwise at the following meeting.

SILK WILLOUGHBY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING OF SILK WILLOUGHBY PARISH COUNCIL HELD ON 26 JULY 2018 AT 7.30PM IN THE VILLAGE HALL

Present: Cllr A Wilson (Chairman)
Cllrs J Collinge (Vice-Chairman), Cllrs J Wright and W Thackray

In attendance: County Cllr A Hagues, District Cllr K Cook, 2 members of the public, 1 member of the press and Denise Gascoyne Parish Clerk

Public Forum:

The Chairman read out a letter from the Chairman of St Denis Parochial Church Council

1.Chairman’s Welcoming Remarks: The Chairman Cllr A Wilson welcomed everyone to the meeting.

2.Apologies for Absence: There were none.

3.Declarations of Interest: There were none.

4.Vacancy for Parish Councillor:

a. NKDC had confirmed that no requests for an election had been received therefore we could now co-opt.

5.To approve and accept as a true record the note of the meeting held on 31 May 2018.

Item 14(a) to be amended to read ‘cheques signed by Cllr Wright and Cllr Thackray

It was proposed, seconded and

Resolved: that the amended official minutes of the meeting held on 31 May be approved, accepted and signed as a true record by the Chairman.

6.County Cllr A Hagues and District Cllr K Cook reports:

a. A walkabout with the Highways Manager took place on 03 July. To date nothing further had been received. Therefore, County Cllr Hagues agreed to contact the Highways Manager on his return from holiday.

b. District Cllr K Cook reported that she had spoken to the Executive District Cllr for Leisure to see if funding could be obtained for the cycle path. Sleaford Town Council had sent a letter of support. District Cllr Cook had chased Sleaford Wheelers again for a response.

After a short discussion, it was proposed, seconded and

Resolved: to contact Community Lincs and arrange a meeting to discuss possible funding. Also, to contact Pennell’s and ask their views on the state of the footpath.

Initialled

c. County Cllr Hagues reported that talks are starting up again between the Government, LCC and the 9 District Councils over devolution. One of the reasons why LCC turned it down last time was because very few residents wanted an extra layer of having a mayor.

RAF Scampton looks likely to close in 2022. Other RAF sites are being investigated to see where the Red Arrows can be relocated. It is unlikely to be Cranwell as that looks to expand its existing role.

Public Rights of Way look likely to be deregulated in 2020. No further information is available at this stage.

7.Parish Clerk update:

a. Lincolnshire County Council had acknowledged the request for a 'Silk Willoughby' sign on the approach to Gorse Lane. To date no further information had been received.

b. The Topsy 2000 litter/dog waste bin had been received and will be sited on School Lane. Once installed NKDC will be informed so the bin could be emptied.

c. The defibrillator is covered under our Public Liability. The insurer asked if we wished to have it insured for damage/theft. It was proposed, seconded and

Resolved: that when we have purchased the cabinet and it is in situ on the village hall wall we will insure it for damage/theft and add the replacement value to the All Risk section of the insurance. Cllr Collinge would investigate the purchase of the cabinet and training in the use of the defibrillator.

d.The signed Parish Grass Cutting Agreement had been received by LCC and their records updated accordingly.

e. The Clerk confirmed the direct debit with Information Commissioners Office (ICO) had been set up and our registration number is ZA406044.

f. The Clerk had contacted the Best Kept Village Competition organisers to collect the Pennell's Trophy. To date no reply had been received.

8.Finance:

a. The Insurance Policy had been received from Zurich for the forthcoming year and had been passed to the Chairman for checking.

It was proposed, seconded and

Resolved: that the Insurance premium for the forthcoming year should be paid

b. The Tractor had been re-taxed although no payment was necessary.

c.The Approval List for payments had been circulated.

It was proposed, seconded and

Resolved: to make the following payments. Cheques were signed by Cllr Wright and Cllr Thackray.

100155	Zurich Municipal	Insurance	£257.60
100156	Diane's Flowers	Flowers	£25.00
100157	NFU Mutual	Tractor Insurance	£188.16
100158	Glasdon UK	Topsy 2000 Bin	£200.89
100159	D Gascoyne	Fees	£644.40

d.A letter from the Village Hall Trustees had been received, informing us of a price rise for the hire of the village hall for meetings from £7.00 to £8.00 per hour.

It was proposed, seconded and

Resolved: to accept the increase and continue to hire the hall for meetings.

Initialled

9.Planning:

a.18/0654/VARCON Application to vary condition 5 (approved plans) Quarrington Veterinary Surgery had been received. District Cllr K Cook had investigated this on our behalf and it is a new planning application for the trees and hedges to be planted around the building.

It was proposed, seconded and

Resolved: not to make any comments on this application.

NB – This application was approved on 19 July 2018

b. District Cllr Cook had forwarded a copy of the Construction Management Plan for Handley Chase. It clearly stated that our comments had been ignored and delivered would be made via Silk Willoughby. District Cllr K Cook agreed to question why our comments had been ignored.

c.18/0877/HOUS Planning application for erection of two storey and single storey extension 6 Church Lane. Cllrs discussed this plan in detail and felt that the site was too cramped for such an extension.

It was proposed, seconded and

Resolved: to object on this application because it is too cramped and will take the natural light away from the neighbours.

10.Correspondence:

a.A letter had been received from a resident on Rowan Drive about an overgrown tree on the Island. This had been brought to the attention of the parish council previously and the council had cut the branches back.

It was proposed, seconded and

Resolved: to write to the resident suggesting she contact BT and Lincolnshire County Council

b. Notification had been received that a new system had been put in place for reporting highways faults. FOR INFORMATION ONLY

c. St Denis Parochial Church Council had contacted Elgin Energy direct for funding for toilet/servery at the Church. This had been circulated to all Cllrs. A planning application had not been submitted by Elgin Energy for a solar farm, so until this had been received

It was proposed, seconded and

Resolved: to note this letter and enclosures and refer to it in the future.

d. It was noted that the date of the District and Parish elections is set for 02 May 2019

e. LALG AGM will take place on 17 October at the Venue Navenby from 5.00pm to 9.00pm.

f.'Inviting the Chairman of the District Council to your local event' had been placed on the noticeboards.

g.Police & Crime Commissioner Annual Report 2017-2018 forwarded to Cllr Wilson, to be passed to other Cllrs.

11.Training:

a. Cllr Wilson and Cllr Collinge had attended the Planning/Neighbourhood Plans training at Sleaford Town Council Offices on 19 June. They reported that although interesting, they felt the Neighbourhood Plan for Silk Willoughby was not necessary.

Initialled

12. Date of Next Meeting:

a. The date of the next meeting was noted as 27 September 2018 at 7.30pm in the village hall

b. The Clerk requested that as she would be unable to attend the meeting on 29 November, would it be possible to change the date to 22 November.

It was proposed, seconded and

Resolved: to contact the village hall and ask to change the date of the meeting to 22 November.

There being no further business the meeting closed at 8.34pm

Signed:
Chairman Silk Willoughby Parish Council

27 September 2018

It is important to understand that the information given above represents notes of the meeting which took place and do not become Minutes of Silk Willoughby Parish Council until accepted or otherwise at the following meeting.

SILK WILLOUGHBY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 27 SEPTEMBER 2018 AT 7.30PM IN THE VILLAGE HALL

Present: Cllr a Wilson (Chairman)
Cllrs W H Thackray, J Wright and J Collinge

In Attendance: County Cllr A Hagues, 2 members of the public and Denise Gascoyne Parish Clerk

Public Forum: No one wished to speak, so the meeting commenced at 7.30pm

1.Chairman’s Welcoming Remarks: The Chairman Cllr A Wilson welcomed everyone to the meeting.

2.Apologies for Absence: There were none.

3.Declarations of Interest: Cllr W H Thackray declared an interest in 5(a) to co-opt a parish councillor.

4.To approve and accept as a true record the notes of the meeting held on 26 July 2018. Cllr J Collinge asked for one alteration to the minutes 11 Training – ‘let’ to be replaced with ‘felt’ Once the alteration had been made it was proposed, seconded and **Resolved:** that the official minutes of the meeting held on 26 July 2018, be approved, accepted and signed by the Chairman.

5.Vacancy for a Parish Councillor:

a. We had two applications for the one vacant position of parish councillor. Each candidate told a little about themselves. The Chairman said they were both excellent candidates and thanked them for coming. However, there was only one vacancy. Cllr W H Thackray and the two applicants left the room. After a short discussion it was proposed seconded and **Resolved:** that Louise Roberts be co-opted on to the council. Mrs Roberts signed Declaration of Acceptance of Office and Members’ and Co-Opted members Disclosable Pecuniary and other interests form.

6.County Councillor A Hagues and District Councillor K Cook Reports:

- a. Parish Councillors had met with the Highways Manager back in July and highlighted several concerns. To date these had not been rectified and County Cllr Hagues agreed to report back to the Highways Manager.
- b. The Chairman updated Cllr Roberts on the cycle path which we wished to be extended into the village. He said several meetings had already been set up and he would contact District Cllr Cook and try and move this forward.
- c. District Cllr Cook had sent her apologies but the increase in traffic from Handley Chase had been minimal and not as disruptive as first expected.

7.Parish Clerk Update from previous meetings:

- a. The defibrillator cabinet had now been purchased and was awaiting installation. Cllr Collinge would arrange this and to investigate training.
- b. No reply had been received from Best Kept Village organisers re the trophy which is still in our possession.

Initialled

c. Lincolnshire Broadband Programme Manager had confirmed to District Cllr K Cook that they were still on target for completion by the end of the month.

d. Cllr Wright told the meeting that the Pond was once again getting choked by weeds. Cllr Collinge told of a food dye that could be put in the pond which would not affect fish and pond life. He wasn't sure about bulrushes but would investigate. Cllr Wright said he thought it would be OK for a few months. After a short discussion it was proposed, seconded and

Resolved: to leave this until Spring next year.

8.Finance:

a. It was proposed, seconded and

Resolved: to make the following payments. Cheques were signed by Cllr Wright and Cllr Thackray.

100160	D Gascoyne	Fees	£465.60
100160	HMRC	PAYE	£71.40
100161	A Wilson	Washers etc for dog bin	£7.30

9. Planning:

a. 18/0877/HOUS Planning permission erection of two storey and single storey extension 6 Church Lane. FOR INFORMATION ONLY

10.Correspondence:

a. The Clerk confirmed that the date of the next meeting had been changed from 29 November to 22 November.

b. LALC Annual Report 2017/2018 forwarded to Cllr Roberts.

11.Training:

a. Cllr Roberts confirmed she would like to attend the New Councillor Training on 03 October at Fosdyke Village Hall from 6.30pm to 9.00pm.

b. The Chairman and Cllr Wright agreed to attend the Cluster Meeting on 02 October 7.00pm Swaton Hut.

12.Date of Next Meeting:

a. The date of the next meeting was noted as 22 November 2018 at 7.30pm in the village hall.

There being no further business the meeting closed at 8.29pm

Signed
Chairman Silk Willoughby Parish Council

22 November 2018

It is important to understand that the information given above represents notes of the meeting which took place and do not become Minutes of Silk Willoughby Parish Council until accepted or otherwise at the following meeting.

SILK WILLOUGHBY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 22 NOVEMBER 2018 AT 7.30PM IN THE VILLAGE HALL

Present: Cllr A Wilson (Chairman)
Cllrs W Thackray, J Wright, J Collinge and Mrs L Roberts

In Attendance: County Cllr A Hagues, District Cllr K Cook, 3 parishioners and Denise Gascoyne Parish Clerk

Public Forum:

Quarrington Vets – A parishioner was concerned about the lack of information on the application from Quarrington Vets. This will be discussed as Item 8(b) on the agenda.

Proposed Car Park- A parishioner asked if there would be a proper consultation as to where the car park would be sited. This will be discussed as Item 11(a) on the agenda.

Traffic Lights Southgate crossing – The Chairman asked County Cllr Hagues and District Cllr Cook why traffic did not flow from Grantham Road into Sleaford after the train barriers had been lifted. The phasing of the traffic lights had been changed, so after a train traffic flows out of Sleaford first, however there is nothing going in at that time. County Cllr Hagues and District Cllr K Cook agreed to question this.

1.Chairman’s Welcoming Remarks:

The Chairman Cllr A Wilson welcomed everyone to the meeting.

2.Apologies for Absence:

There were none.

3.Declarations of Interest:

There were none.

4.To approve and accept as a true record the notes of the meeting held on 27 September 2018.

It was proposed, seconded and

Resolved: that the official minutes of the meeting held on 27 September be accepted as a true record and signed by the Chairman.

5.County Councillor and District Councillor Reports:

a. District Cllr Cook had continued to press for funding for the cycle path. However, both County Cllr Hagues and District Cllr Cook agreed there was no funding for this kind of project. District Cllr Cook had found a funding possibility from Cycle England, but this would need the support of local businesses.

It was proposed, seconded and

Resolved: that early in the new year, a meeting would be arranged to try to take this forward.

Initialed

b. County Cllr Hagues reported that School Lane past Rowan Drive came under the Culverthorpe exchange for broadband. This was scheduled for December 2018. Rowan Drive is scheduled for Spring 2019. It was believed there was confusion at BT as one resident had reported they were told they had been sold superfast broadband but could not actually access it.

It was proposed, seconded and

Resolved: to question which areas in Silk Willoughby could access superfast broadband.

6.Parish Clerk update:

a. Cllr Hagues reported that the defibrillator box had been received and the everything wired up by an electrician and was now ready for use. He said that next Thursday there would be a representative from LI.V.E.S demonstrating CPR and the use of a defibrillator. Both cheques would be signed at this meeting.

b. The Parish Agreement Highways verge cutting 2019/2020 had been received. We would be reimbursed £288.77.

It was proposed, seconded and

Resolved: to continue to cut the verges on behalf of LCC for the payment of £288.77

7.Finance:

a. It was proposed, seconded and

Resolved: to make the following payments. Cheques were signed by Cllr Wright and Cllr Thackray

100162	D Gascoyne	Fees	£447.60
100162	HMRC	PAYE	£89.40
100163	LIVES	Defibrillator Box	£555.50
100164	S Mason	Electrical work	£88.80
100165	F Wright	Fuel etc	£148.25

b. The clerk confirmed a new online service to claim VAT has been set up by HMRC. FOR INFORMATION ONLY

c. The proposed budget had been circulated to all Cllrs.

Cllrs thought we may have to spend quite a bit on the pond next year and also the construction of the carpark had to be considered. With these added expenses. It was proposed, seconded and

Resolved: to increase the Precept from £4000.00 to £4200.00 (5%)

8.Planning:

a. S18/1371/FUL Planning application for erection of 4 detached dwellings and garages and associated roadworks and siteworks. The Chairman confirmed that the design of the dwellings had been amended.

It was proposed, seconded and

Resolved: to make no objections to the planning application.

b. S18/1541/FUL Change of use of additional land from agricultural to Veterinary Surgery use Cllrs discussed this application but could not understand what exactly they were applying for. It was proposed, seconded and

Resolved: to comment that Cllrs could not understand what the planning application was and ask for clarity. Also, to request light pollution is kept to a minimum.

Initialed

c. The Chairman confirmed we should receive details of the proposed solar farm by the end of December 2018.

9. Correspondence:

a. NKDC Christmas and New Year Bin Collections – on notice board

b. Notification of free Red Cross sessions had been received. – As LIVES were doing a demonstration on Thursday 29th November, this was for information only.

c. Notification had been received that grit bin filling was taking place. There were no grit bins in Silk Willoughby, therefore after a short discussion

It was proposed, seconded and

Resolved: to request a grit bin for School Lane.

10. Training:

a. The Chairman had attended the Cluster Meeting at Swaton. He told parish Cllrs about the proposed speed watch scheme where parishioners worked as a team, one with a speed gun, one to voice the number plate and one to write this down. Any speeding motorist would be reported, and a letter sent to the offender. If it was a persistent offender a PCSO would then also check the speed and they could be prosecuted.

It was proposed, seconded and

Resolved: that Silk Willoughby Parish Council would not take part in this scheme.

11. Future Projects:

a. Car Park - The Chairman explained that the provision of a car park for the village hall was still at a very early stage. It would probably be on a 99-year lease with a peppercorn rent. Approval of exact position was still needed from the farmer. The amount of land was between 1/3 and 1/4acre

The next stage would be to hold a meeting between the parish council and the village hall.

b. Pond – The pond would need maintenance next year. Cllr Collinge had investigated using a dye to stop the weeds growing etc. As there was an inlet and an outlet the Environment Agency would have to be informed of any use of dye etc.

11. Date of Next Meeting:

a. The date of the next meeting was noted as 31 January at 7.30pm in the village hall.

There being no further business the meeting closed at 8.46pm

Signed:
Chairman Silk Willoughby Parish Council

31 January 2019

It is important to understand that the information given above represents notes of the meeting which took place and do not become Minutes of Silk Willoughby Parish Council until accepted or otherwise at the following meeting.

SILK WILLOUGHBY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 31 JANUARY 2019 AT 7.30PM IN THE VILLAGE HALL

Present: Cllr A Wilson (Chairman)
Cllrs W Thackray, J Wright, J Collinge and Mrs L Roberts

In Attendance: County Cllr A Hagues

Apologies: Denise Gascoyne Parish Clerk

Public Forum:

1.Chairman's Welcoming Remark:

The Chairman Cllr A Wilson welcomed everyone to the meeting.

2.Apologies for Absence:

Due to the adverse weather conditions, the Parish Clerk did not attend.

3.Declarations of Interest:

Councillor J Collinge declared an interest in Item 6(a) grit bin.

4.To approve and accept as a true record the notes of the meeting held on 23 November 2018.

There was one amendment to the minutes Item 6(a) Cllr Hagues to be replaced with Cllr Collinge.

It was proposed, seconded and

Resolved: that Item 6a be changed from Cllr Hagues to read Cllr Collinge and the official minutes of the meeting held on 23 November be accepted as a true record and signed by the Chairman.

5.County Councillor and District Councillor Reports:

a. A resident had queried the broadband upgrade in the village. District Cllr Cook had contacted the Broadband Programme Manager and it appeared that faster broadband is available at that address, but they would need to contact their internet provider to seek an upgrade.

6.Parish Clerk Update:

a. A new grit bin had been received from LCC. However, a parishioner had written to the council saying they thought it had been wrongly placed and asked if it could be moved a couple of yards east. After a short discussion it was proposed, seconded and

Resolved: to arrange for the bin to be moved further up School Lane.

Initialled

- b. Nothing further had been received re the proposed upgrade of the cycle path.
- c. It was noted that the village hall trustees would not be pursuing a car park for the village hall.
- d. The Clerk had reported the Street Light No.4 Gorse Lane to Lincolnshire County Council. Cllr A Hagues agreed to chase this up.
- e. A new field access opposite Mountains Yard London Road had been opened. Cllr Wilson agreed to follow this up.

7.Finance:

- a. It was proposed, seconded and **Resolved:** to make the following payments. Cheques were signed by Cllr J Wright and Cllr W Thackray.

100166	LIVES	Training	£5.50
100167	D Gascoyne	Fees	£397.60
100167	HMRC	PAYE	£32.00
100168	Proweb	Anti-Virus/Support	£30.00
100169	Silk Willoughby V Hall	Hire Charged	£104.00
100170	LALC	Training Programme	£75.00

- b. The Clerk confirmed the books were with the Internal Auditor.

8.Planning:

- a.18/1541 Planning approval for change of use of additional land from agricultural to Veterinary Surgery (amended plans) FOR INFORMATION ONLY
- b.18/1801 Planning application for conversion of barns to form 1 dwelling including single storey extension and erection of four vehicle garage Manor Farm
It was proposed, seconded and **Resolved:** to make no comments on this.

- c. 19/0061/FUL Planning application for erection of Solar PV Park including inverters, substations, office buildings, store, perimeter fencing, access tracks, temporary construction compound and associated development Land South of Gorse Lane
It was proposed, seconded and **Resolved:** Cllr Wilson to write to Planning in support of this application

9.Correspondence:

- a. Glasdon Catalogue
- b. LCC 'Help us communicate better with you' – forwarded to all Cllrs
- c. LCC Temporary Road Closure – London Road in the vicinity of Manor Farm Barn 04.02.19 to 06.02.19. FOR INFORMATION ONLY
- d. Grass Cutting Agreement with LCC – forwarded to Cllr Wilson and Cllr Wright.

10.Training:

- a. LALC Training events – circulated to all Cllrs

Initialed.....

11.Next Meeting:

a. As the Clerk was away on 28 March. It was proposed, seconded and

Resolved: that the next Parish Council Meeting would be 21 March 2019 at 7.30pm in the village hall.

There being no further business the meeting closed at 8.42pm

Signed:
Chairman Silk Willoughby Parish Council
21 March 2019

It is important to understand that the information given above represents notes of the meeting which took place and do not become Minutes of Silk Willoughby Parish Council until accepted or otherwise at the following meeting.

SILK WILLOUGHBY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 21 MARCH 2019 AT 7.30PM IN THE VILLAGE HALL

Present: Cllr A Wilson (Chairman)
Cllrs W Thackray, J Wright, J. Collinge and Mrs L Roberts

In Attendance: District Cllr K Cook and Denise Gascoyne Parish Clerk

Public Forum: As no members of the public were present the meeting began at 7.30pm

1.Chairman’s Welcoming Remarks: The Chairman Cllr A Wilson welcomed everyone to the meeting.

2.Apologies for Absence: There were none.

3.Declarations of Interest: There were none.

4.To approve and accept as a true record the notes of the meeting held on 31 January 2019.

It was proposed, seconded and

Resolved: that the official minutes of the meeting held on 31st January be accepted as a true record and signed by the Chairman.

5.County Councillor A Hagues and District Councillor K Cook reports:

a. County Cllr A Hagues had requested on our behalf that the hedge be cut on the C321 north of Silk Willoughby. No progress had been made.

b. Cllrs asked District Cllr K Cook if she would investigate the entrance opposite Mountains yard that seems to have been widened.

c. District Cllr Kate Cook told the meeting about the NKDC Community Champion Awards. Also, about the consultation which could see the downgrade of Grantham A & E Department and how the Sleaford minor injuries unit could be scrapped.

Cllr Alan Wilson thanked District Cllr Kate Cook for her time and all the help she had given the parish council over the past five years. He wished her well for the future.

6.Parish Clerk update from previous meetings:

a. Unfortunately properties with the postcode NG34 8PH are fed from the Culverthorpe Exchange for Broadband Plans show they will be upgraded to fibre, but no dates have been given.

b. Cllr Richard Davies had sent an email of how to report highways issues. They should be reported via www.lincolnshire.gov.uk/faultreporting, telephone 01522 782070, emailing cschighways@lincolnshire.gov.uk or by contacting the local County Councillor.

It was proposed, seconded and

Resolved: to email Cllr Richard Davis and ask when he and Cllr Perraton-Williams will be visiting the parish council.

Initialed

7.Finance:

a. It was proposed, seconded and

Resolved: to make the following payments. Cheques were signed by Cllr Wright and Cllr Thackray

100171	L.A.L.C	Training (VAT)	£15.00
100172	D Gascoyne	Fees	£353.78
100172	HMRC	PAYE	£43.60
100173	L.A.L.C	Subscription	£135,75
100174	D Gascoyne	Expenses 7.3.18 to 11.03.19	£17.34
100175	Hazel Hill	Internal Audit	£35.00

b. The Internal Auditors Report had been received.

It was proposed, seconded and

Resolved: to accept the report.

c. The Parish Agreement from LCC for Grass Cutting had been received. They would contribute £454.82 for the 2019/2020 season.

It was proposed, seconded and

Resolved: to accept the Parish Agreement from LCC.

8.Planning:

a. A request had been received from NKDC re ownership of land in Silk Willoughby. Details had been sent to NKDC

b. Notification had been received of a Proposed Conservation Area in Silk Willoughby. There will be a public consultation on 29 March.

c. 18/1070.FUL Planning permission for conversion of barns to form 1 dwelling incl. single storey extension and erection of detached four vehicle garages (Part Retrospective) FOR INFORMATION ONLY.

d. 18/1371 Amended Plans/Additional Information for erection of Qty.4 detached dwellings and associated roadworks and site works.

It was proposed, seconded and

Resolved: to make no comments on this application.

e. It was confirmed that our recommendations re the banning of construction traffic through Silk Willoughby village for the construction of the Solar Farm Gorse Lane had been submitted to NKDC.

9. Correspondence:

a. Parish Council Election Information – forwarded to all Cllrs.

b. Traffic Regulation Orders – forwarded to all Cllrs

10.Training

Initialled

11.Date of Next Meeting:

a. The date of the next meeting – Annual Meeting and Annual Parish Meeting was noted as 16 May 2019

There being no further business the meeting closed at 8.25pm

Signed
Chairman Silk Willoughby Parish Council

It is important to understand that the information given above represents notes of the meeting which took place and do not become Minutes of Silk Willoughby Parish Council until accepted or otherwise at the following meeting.