

**SILK WILLOUGHBY PARISH COUNCIL**  
**Parish Clerk: Denise Gascoyne 82 Ermine Street ANCASTER NG32 3QP**  
**Tel: 01400 230745 email Silkwillpc@gmail.com**

28 August 2020

Dear Councillor,

You are hereby summoned to attend the next meeting of **SILK WILLOUGHBY PARISH COUNCIL** to be held on **10 September** at **7.30pm** in the village hall, at which the undermentioned business will be transacted.

Prior to the commencement of the meeting there will be a 10-minute Public Forum where members of the public may ask questions or make short observations to the Parish Council. **(DUE TO THE ONGOING CORONAVIRUS SITUATION YOU MUST CONTACT THE CLERK BY 12 NOON 09 SEPTEMBER TO REQUEST ATTENDANCE AT THIS MEETING)**

**Face coverings are required to be worn inside village halls as from 08 August**

Denise Gascoyne  
Parish Clerk

## **AGENDA**

1. Chairman's Welcome and Housekeeping Arrangements.
2. **Apologies for Absence:** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **Declarations of Interest:** To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in Agenda items not previously noted on Members' Register of Interest and any written request for dispensation.
4. **To approve and accept:** as a true record the notes of the meetings of the Council held on **Thursday 30 January** and **Signing off the AGAR 23 July 2020** and to authorise the Chairman to sign the official minutes.
5. **County Councillor and District Councillor Report:**
  - a. County Cllr A Hague – Dead trees C321
  - b. District Cllr R Jackson

**6. Parish Clerk Update and Report:**

- a. Confirmation Data Protection (ICO) has been renewed.
- b. To confirm Calendar of Meetings 2020-2021

**7. Report from Councillors:**

- a. Report from Cllr Wilson – various issues
- b. Report from Cllr Mrs L Roberts – various issues

**8. Finance:**

- a. To accept bank reconciliations and cashbook to July and August 2020
- b. To resolve to approve payments as per the approval list.
- c. To confirm pay increase for Clerk as per NALC guidelines
- d. To discuss budget for 2021/2022 for setting Precept in November.

**9. Planning:**

- a. 20/0458 Planning application and permission to remove existing boiler from chimney breast Gables Cottage 66 School Lane. FOR INFORMATION ONLY
- b. 20/0080 Planning permission for erection of single storey orangery extension to rear Snowdale, London Road. FOR INFORMATION ONLY
- c. 19/1730 Planning permission for proposed alterations to block up existing bedroom window Manor Farm Barn London Road. FOR INFORMATION ONLY.
- d. 20/0443 Alteration and extension to existing property and erection of 3 dwellings, garages, and new vehicular access 62 School Lane – confirmation comments submitted.
- e. 20/1047 Outline planning application for the erection of 5 dwellings land adjacent 30 Gorse Lane and comments from the parish council

**10. Correspondence:**

- a. Confirmation Treasurer/Lettings Secretary of the village hall has stepped down. FOR INFORMATION ONLY
- b. LALC e-news updates circulated to all Cllrs.
- c. NKDC Updates forwarded to Cllr Wilson
- d. NKDC Electoral Review update – forwarded to Cllr Wilson
- e. Local Councils updates – circulated to all Cllrs
- f. LCC Town & Parish Updates – forwarded to Cllr Wilson
- g. Confirmation Ash Villa school will close permanently as from 01 September circulated to all Cllrs
- h. LALC Newsletter No.173 – circulated to all Cllrs
- i. LALC Annual Report 2019/2020 forwarded to Cllr Wilson

**11. Training:**

- a. New website set up

**12. Date of Next Meeting:**

- a. To note the date of the next meeting as 26 November 2020 at 7.30pm in the village hall

