

SILK WILLOUGHBY PARISH COUNCIL

Parish Clerk: Denise Gascoyne 82 Ermine Street ANCASTER NG32 3QP

Tel: 01400 230745 email Silkwillpc@gmail.com

19 July 2018

Dear Councillor,

You are hereby summoned to attend the next meeting of **SILK WILLOUGHBY PARISH COUNCIL** to be held on **26 JULY 2018** at **7.30pm** in the village hall, at which the undermentioned business will be transacted.

Prior to the commencement of the meeting there will be a 10-minute Public Forum when members of the public may ask questions or make short observations to the Parish Council.

Denise Gascoyne
Parish Clerk

AGENDA

1. Chairman's Welcome and Housekeeping arrangements.
2. **Apologies for Absence:** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **Declarations of Interest:** To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in Agenda items not previously noted on Members' Register of Interest and any written request for dispensation.
4. **Vacancy for Councillor:**
 - a. Confirmation no request has been received and we can now co-opt
5. **To approve and accept** as a true record the notes of the annual meeting of the Council held on 31 May 2018 and to authorise the Chairman to sign the official minutes.
6. **County Councillor A Hagues and District Councillor K Cook Reports.**
 - a. Report of walkabout with Highways Manager 03 July
 - b. Update on Cycle Path/Footpath improvements – Cllr K Cook

7. **Parish Clerk update from previous meetings**
 - a. Update on request for sign 'Silk Willoughby' on approach to Gorse Lane
 - b. Confirmation Topsy 2000 litter/dog waste bin has been ordered
 - c. Confirmation defibrillator has been added to our insurance
 - d. Confirmation the signed Parish Grass Cutting Agreement has been received by LCC and records updated accordingly.
 - e. Confirmation DD has been set up with ICO and registration number is ZA406044
 - f. Confirmation request has been sent to Best Kept Village Competition to collect trophy
8. **Finance:**
 - a. Confirmation Insurance Policy has been received and checked by Cllr Wilson and approved for payment.
 - b. Confirmation Tractor Insurance (£0.00) has been renewed
 - c. To resolve to approve cheque payments as per the approval list.
 - d. To accept price increase from hire of village hall from village hall trustees
9. **Planning:**
 - a. 18/0654/VARCON Application to vary condition 5 (approved plans) Quarrington Veterinary Surgery. To note comments (if any)
 - b. Construction and Environmental Statement Handley Chase - re instructions to avoid travelling through Silk Willoughby
 - c. 18/0877/HOUS Planning application for erection of two storey and single store extension 6 Church Lane
10. **Correspondence:**
 - a. Letter from resident re tree on island of Rowan Drive
 - b. Confirmation a new system has been put in place for reporting Highways Faults
 - c. Application from St Denis PCC re funding from Elgin Energy for toilet/servery in the Church – circulated to all Cllrs.
 - d. To note date of District and Parish elections is 02 May 2019
 - e. LALC AGM 17 October
 - f. Inviting the Chairman of the District Council to your local event – on noticeboards
 - g. Police and Crime Commissioner Annual Report 2017-2018 circulated to Cllr Wilson to be passed on to other Cllrs.
11. **Training**
 - a. Report from Cllr Wilson and Cllr Collinge from Planning/Neighbourhood Plans training at Sleaford Town Council 19 June.
12. **Date of Next Meeting:**
 - a. To note the date of the next meeting as 27 September
 - b. To request change of date of meeting 29 November to 22 November

