

SILK WILLOUGHBY PARISH COUNCIL

Parish Clerk: Denise Gascoyne 82 Ermine Street ANCASTER NG32 3QP

Tel: 01400 230745 email Silkwillpc@gmail.com

20 September 2018

Dear Councillor,

You are hereby summoned to attend the next meeting of **SILK WILLOUGHBY PARISH COUNCIL** to be held on **27 SEPTEMBER 2018** at **7.30pm** in the village hall, at which the undermentioned business will be transacted.

Prior to the commencement of the meeting there will be a 10-minute Public Forum when members of the public may ask questions or make short observations to the Parish Council.

Denise Gascoyne
Parish Clerk

AGENDA

1. Chairman's Welcome and Housekeeping arrangements.
2. **Apologies for Absence:** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **Declarations of Interest:** To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in Agenda items not previously noted on Members' Register of Interest and any written request for dispensation.
4. **To approve and accept** as a true record the notes of the meeting of the Council held on 26 July 2018 and to authorise the Chairman to sign the official minutes.
5. **Vacancy for Parish Councillor:**
 - a. To co-opt a parish councillor if applicable.
6. **County Councillor A Hagues and District Councillor K Cook Reports.**
 - a. Update on walkabout with Highways Manager 03 July
 - b. Update on improvements to cycle path
 - c. Update from Cllr Cook re Method statement for Handley Chase

7. Parish Clerk update from previous meetings

- a. Update on cabinet for defibrillator and training for personnel to use defibrillator.
- b. To confirm we have had no reply from Best Kept Village organisers re trophy still in our possession
- c. Update on Broadband
- d. To discuss the village pond

8. Finance:

- a. To resolve to approve cheque payments as per the approval list.
- b. Confirmation details have been received for new online service to claim a VAT refund.

9. Planning:

- a. 18/0877/HOUS Planning permission for erection of two storey and single storey extension 6 Church Lane.

10. Correspondence:

- a. Confirmation date of next meeting has been changed to 22 November
- b. LALC Annual Report 2017/2018
- c. Scam mail poster from Post Office on notice board

11. Training

- 12. Date of Next Meeting:** To note the date of the next meeting as 22 November 2018 at 7.30pm in the village hall