

SILK WILLOUGHBY PARISH COUNCIL
Parish Clerk: Denise Gascoyne 82 Ermine Street ANCASTER NG32 3QP
Tel: 01400 230745 email Silkwillpc@gmail.com

17 July 2020

Dear Councillor,

You are hereby summoned to attend the next meeting of **SILK WILLOUGHBY PARISH COUNCIL** to be held on **23 July at 7.30pm to sign of the accounts. All other business is suspended until 24 September 2020**

No Public Forum

Denise Gascoyne
Parish Clerk

AGENDA

1. Chairman's Welcome – **suspended**
2. Apologies for absence – **suspended**
3. Declarations of interest – **suspended**
4. To approve and accept minutes of meeting 30 January – **suspended**
5. County Councillor and District Councillor report – **suspended**
6. Parish Clerk update – **suspended**
7. Report from Councillors – **suspended**
8. **Finance:**
 - a. To accept payments retrospectively (March meeting cancelled due to ongoing Coronavirus situation)
 - b. To accept payments retrospectively (May meeting cancelled due to ongoing Coronavirus situation)
 - c. To accept bank reconciliation and cashbooks from 01 April 2020 to 30 June 2020
 - d. Confirmation Precept and VAT Repayment had been received
 - e. To resolve to make payments as per the approval list
 - f. To accept Internal auditor report
 - g. To read out, fill in and sign Section 1 – Annual Governance and Accountability Return(AGAR) 2019/2020
 - h. To accept and sign Section 2 – Accounting Statement 2019/2020 of the AGAR
 - i. To accept and sign the Certificate of Exemption 2019/2020 of the AGAR.
 - j. Confirmation Zurich insurance same price as last year.
9. Planning – **suspended**
10. Correspondence – **suspended**
11. Training – **Suspended**
12. Date of Next Meeting
 - a. To note the date of the next meeting as 25 September 2020 at 7.30pm

